



PROVISION OF MEDICAL INSURANCE SERVICES TO KCCA STAFF AND IMMEDIATE FAMILY MEMBERS

1. The KCCA has allocated to be used for Provision of Medical Insurance services to KCCA staff and immediate family members
2. The Entity invites sealed bids from eligible bidders for the provision of the above services.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and are open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 08:00 a.m. to 05:00 p.m.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of Ugx 150,000/= (Uganda Shillings One Hundred and Fifty Thousand Only) VAT inclusive.
6. Bids must be delivered to the address below at 8(c) at or before *7th March, 2018 at 11:00 a.m.* All bids must be accompanied by a bid security of Ugx 20,000,000/= (Uganda Shillings: Twenty Million Only. Bid securities **MUST** be valid until *5th October, 2018*. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at *7th March, 2018 at 11:30 a.m.*
7. There shall be a pre – bid meeting at KCCA Committee Room 1 on the dates indicated in the proposed schedule in this notice.
8. (a) Documents may be inspected at: KCCA- PDU Offices- Room B114 – Contact: 0204660016/15
 (b) Documents will be issued from: KCCA- PDU Offices- Room B114 – Contact: 0204660016/15
 (c) Bids must be delivered to: KCCA- PDU Offices- Room B114 – Contact: 0204660016/15
 (d) Address of Bid Opening: [KCCA- PDU Offices- Room B114 – Contact: 0204660016/15
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	6 th February, 2018
b. Pre-bid meeting	15 th February, 2018
c. Bid closing date	7 th March, 2018
d. Evaluation process	(Within 20 working days from bid closing date)
e. Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
f. Contract Signature	(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).).

ACCOUNTING OFFICER