



UPDATING OF THE KCCA PRE-QUALIFIED PROVIDERS' LIST AND ADDING OF NEW ENTRANTS TO THE LIST

PROCUREMENT REFERENCE NUMBER: KCCA/PREQ/17-18/01

1. Kampala Capital City Authority is in the process of **updating its provider's database and adding new entrants to the list** for the next two financial years **2017-18 and 2018-19**.
2. The Procuring and Disposal Entity now invites currently pre-qualified providers to update their eligibility documents (**trading licences, certificates of change of name if any, signed statements of no conflict of interest, NITA Certification for IT providers, contacts** (telephone and email) and current physical addresses).
3. The Procuring and Disposal Entity also invites applications for suitably qualified new and interested providers to submit sealed applications for the following groups of contracts. The time period, the estimated number and value of contracts shall vary from contract to contract. Pre-qualified providers may also apply for supplies or services previously not applied for.

SUPPLIES:

CODE: A	ITEM
1	Agriculture supplies
	a) Agrochemicals, pesticides and fertilizers
	b) Animal feeds
	c) Disinfectants
	d) Fish & Fishlings
	e) Livestock beddings
	f) Seeds
	g) Tools and Equipment
	h) Veterinary drugs and
2	Branding
	a) Branded Corporate wear

	b) Gifts & Packaging materials
	c) Tourism promotional materials and memorabilia
3	Building maintenance
	a) Air conditioners and accessories (including supply and installation)
	b) Building materials
	c) Firefighting equipment and spares (including supply & installation)
	d) Painting tools & materials
	e) Water pumps & accessories (including supply & installation)
4	Equipment
	a) Enforcement equipment (for commercial road user fees and trading licenses)
	b) Environment pollution sampling equipment (including noise meters, air pollution gadgets, water and waste water apparatus)
	c) Laboratory Equipment
	d) Property valuation equipment & accessories
	e) Surveying equipment (including GIS equipment and accessories)
5	Entertainment
	a) Event tents, chairs, podiums and decoration
	b) Sound and PA systems (for up to and above 500 people)
6	Power equipment
	a) Electrical materials and accessories
	b) Solar equipment (including supply & installation)
7	IT supplies (including supply & installation)
	a) Cameras (Still and Video)
	b) Desktop computers and accessories
	c) Laptops and accessories
	d) Printers and accessories
	e) Printers, Printer consumables & accessories
	f) Projectors
	g) Recorders
	h) Software

8	Medicines and Medical Supplies (including international vaccination certificates)
	a) Human medicines
	b) Medical sundries
	c) Vaccine sponges for vaccine carriers
	d) Yellow fever vaccines
9	General stationery
	a) Assorted stationary
10	Landscaping supplies
	a) Landscaping tools & equipment
	b) Soft works materials (including plants, grass, manure, black/red soils)
11	Motor vehicle supplies
	a) Fuel & Lubricants
	b) Motor cycles
	c) Spare parts and accessories
	d) Vehicles
12	Reading materials
	a) Readers/fiction/children library materials
	b) Standard reference textbooks
13	Welfare
	a) Office drinking water
	b) Office furniture, furnishings & fittings
	c) Protective wear
	d) Sports equipment, sports kits & related accessories
	e) Tools & materials for maintenance of playgrounds

NON-CONSULTANCY SERVICES:

CODE: B	ITEM
1	Cleaning of health facilities
2	Enforcement
	a) Auctioneering
	b) Court Bailiff

	c) Revenue collection & Support services
3	Entertainment
	a) Entertainers
	b) Events management
	c) Recreational facilities
4	Fleet management
	a) Motor vehicle hire
	b) Repair and servicing of vehicles and motorcycles
	c) Towing (Breakdown)
5	Equipment maintenance
	a) Maintenance & repair of air conditioners
	b) Maintenance & repair of firefighting equipment and spares
	c) Maintenance & repair of furniture & fittings
	d) Maintenance & repair of generators and solar equipment
	e) Maintenance & repair of mortuary body condensing units
	f) Maintenance & repair of office tools & equipment
	g) Maintenance & repair of water pumps and related accessories
6	Laboratory Services
	a) Water quality tests
7	Secretarial
	a) Art & Design
	b) Printing, binding & photocopying
8	Training
	a) Human Resource Related subjects
	b) Investigative training & support (including investigation on construction without approval, property owned by KCCA but not known to KCCA, vehicles which are in arrears and in hiding etc.)
9	Welfare
	a) Catering
	b) Counseling
	c) Performance enhancement
	d) Sports physiotherapy

CONSULTANCY SERVICES:

CODE: C	ITEM
1	Communication
2	Environmental Management
3	Human Resource Management
4	Monitoring & Evaluation
5	Revenue Collection
6	Sports Administration and Management
7	Valuation (including World Bank consultancies)

WORKS:

CODE: D	ITEM
1	Buildings
	a) Construction
	b) Rehabilitation
	c) Repairs
	d) Carpentry works
	e) Electrical works
	f) Mechanical and Plumbing works
	g) Minor building repair works
2	Roads
	a) Road construction
	b) Overhaul and upgrading
	c) Routine maintenance
4	Drainage
	a) Drainage construction
	b) Drainage maintenance
5	Landscaping
	a) Planting beds, walkways, edge kerbing

4. The brief details of the shortlisting criteria, include a specific experience of not less than 3 years, supply, installation and maintenance capabilities and qualifications, availability of the necessary facilities as well as the financial capacities listed in the bidding document.

5. Shortlisting submissions will be evaluated in accordance with the Public Procurement and Disposal of Public Assets Act, 2003 as amended of the Government of Uganda. Shortlisting is open to all eligible bidders. Restrictions on eligibility shall be on source countries and origin of supplies. Preference or reservation schemes shall apply.
6. Interested eligible bidders may obtain further information and inspect the Shortlisting documents at the address given below at 8(a) from **8:30 am – 4:30pm** during **working days**.
7. The Shortlisting documents in English may be purchased by interested new providers upon submission of **a written application** to the address below and upon payment of a non-refundable fee of **UGX. 150,000/=**. The method of payment will be by **Bank Advice Forms** which shall be collected from the **PDU office at Room B112/116 on 1st Floor, Block B, City Hall**. Payment shall be made in the Bank and the Shortlisting document shall be issued to the Bidders representatives upon presentation of the general receipt to the **PDU office at Room B112**.
8. Shortlisting submissions must be delivered to the address below at or before **2nd October, 2017** at **11:00 am** whereas updating documents must be delivered to the address below at or before **25th September, 2017** at **11:00 am**. Late submissions shall be rejected.
8. (a) Documents may be inspected and issued at:
The Procurement and Disposal Unit,
1st Floor, Room B112
Kampala Capital City Authority, City Hall
Plot 1 - 3 Sir Apollo Kaggwa Road
8. (b) Documents may be delivered and opened at:
The Mayor's Parlour,
City Hall, Kampala Capital City Authority
Plot 1 - 3 Sir Apollo Kaggwa Road
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	11th September, 2017
b. Bid issuing date	12th September, 2017 at 9:00 am
c. Bid closing date	2nd October, 2017 at 11:00 am
d. Evaluation process	10th – 20th October, 2017
e. Display and communication of successful applicants	30th October, 2017

ACCOUNTING OFFICER