



## KAMPALA CAPITAL CITY AUTHORITY

### BID NOTICE UNDER OPEN DOMESTIC BIDDING

**Date: 14/06/2016**

**Procurement of Funeral Services Benefits for KCCA Staff – KCCA/N-CONS-2016-17/00004**

1. Kampala Capital City Authority has allocated funds to be used for the acquisition of funeral services benefits for KCCA Staff.
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.
3. Bidding will be conducted in accordance with the Open bidding procedures on frame work contract basis contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:00am – 5:00pm.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 120,000= (One Hundred Twenty Thousand)**.
6. Bids must be delivered to the address below at 8(c) at or before **11:00 am 19/07/2016**. **All bids must be accompanied by a bid security of UGX 2,000,000=**. **Bid securities must be valid until 30/09/2016** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **19/07/2016**
7. There shall/ shall not be a pre – bid meeting/ site visit at [*Insert address and time*] on the dates indicated in the proposed schedule in this notice.
8. (a) Documents may be inspected at: PDU Office Level 1 RM No. B114  
(b) Documents will be issued from: PDU Office Level 1 RM No. B114  
(c) Bids must be delivered to: PDU Office Level 1 RM No. B114  
(d) Address of Bid Opening: Physical Panning Board Room Level 1RM No B109

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	16/06/2016
b. Pre-bid meeting/ Site visits where applicable	28/06/2016 at 11: 00 am
c. Bid closing date	19/07/2016
d. Evaluation process	20/07/2016-22/06/2016
e. Display and communication of best evaluated bidder notice	01/08/2016
f. Contract Signature	<i>(After SG's approval).</i>

Signature:

Name:

Accounting Officer: