

Standard Invitation to Bidders
BID NOTICE UNDER OPEN BIDDING



Kampala Capital City Authority
Plot 1 – 3 Sir Apollo Kaggwa Road

September 15, 2016

Framework contract for supply of service parts for KCCA fleet as follows:

No.	Procurement Ref. Number	Subject matter of Procurement	Bid Security
1.	KCCA/SUPLS/16-17/000152/01	Framework contract for supply of service parts for KCCA waste trucks	UGX. 5,000,000/=
2.	KCCA/SUPLS/16-17/000152/02	Framework contract for supply of service parts for KCCA road equipment	UGX. 2,000,000/=
3.	KCCA/SUPLS/16-17/000152/03	Framework contract for supply of service parts for KCCA pick-ups, mini bus and station wagons	UGX. 3,000,000/=

1. Kampala Capital City Authority (KCCA) has allocated funds to be used for the acquisition of **service parts for its fleet as indicated above under a framework contract.**
2. Kampala Capital City Authority invites sealed bids from eligible bidders for the provision of the above supplies on framework contract basis. **Bidders shall not bid for more than one lot. Bidders that are already contracted with KCCA to provide mechanical repair services are not permitted to participate this procurement.**
3. Bidding will be conducted in accordance with the Open Domestic Bidding Procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below in 8(a) from 8:00 am to 4:30 pm, Monday to Friday except on public holidays.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a **written application** to the address below at 8(a) and upon payment of a non-refundable fee of **UGX. 150,000/=** or an equivalent of a freely convertible currency. The method of payment will be by **Assessment Forms** which shall be collected from the **PDU offices at either Room B112 or B114 on 1st Floor, Block B, City Hall.** Payment shall be made in the bank and the bidding documents shall be issued to the Bidders' representatives upon presentation of the general receipt to the **PDU office at Room B112.** The document shall be issued to the Bidders representatives in person. No liability will be accepted for loss or late delivery.

6. Bids must be delivered to the address below at 8(a) at or before **10:00 am** and **October 17, 2016**. All bids must be accompanied by **bid securities as indicated above** or an equivalent amount in a freely convertible currency. Bid securities must be valid until **March 31, 2017** and shall be in the form of a Bank Guarantee from any recognized commercial bank in Uganda. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at **11:15 am** and **October 17, 2016**.
7. There shall be a pre-bid meeting at **10:00 am** on **September 26, 2016** in the **PDU Boardroom at room B109 City Hall**.
8. (a) Documents may be inspected, issued and delivered at:
**The Procurement and Disposal Unit,
1st Floor, Room B112
City Hall, Kampala Capital City Authority
Plot 1 - 3 Sir Apollo Kaggwa Road**
8. (b) Documents may be opened at:
**The Physical Planning Boardroom,
1st Floor, Room B109
City Hall, Kampala Capital City Authority
Plot 1 - 3 Sir Apollo Kaggwa Road**
9. The Planned Procurement schedule (subject to changes) is as follows:

	Activity	Date
a)	Publish Notice	September 15, 2016
b)	Pre-bid meeting	September 26, 2016 at 10:00 am
c)	Bid closing date	October 17, 2016 at 11:00 am
c)	Bid opening date	October 17, 2016 at 11:15 am
d)	Evaluation process	October 18, 2016 – November 14, 2016
e)	Display and communication of best evaluated bidder notice	November 21 – December 2, 2016
f)	Contract award and Signature	After Solicitor General's approval

Kampala Capital City Authority reserves the right to accept or reject any bid.

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ACCOUNTING OFFICER