

Standard Invitation to Bidders
BID NOTICE UNDER OPEN BIDDING



Kampala Capital City Authority
Plot 1 – 3 Sir Apollo Kaggwa Road

September 26, 2016

Cleaning services for KCCA health Centres as follows;

No.	Procurement Number	Reference	Subject matter of Procurement	Bid Security
1.	KCCA/NCONS/16-17/00194/01		Lot 1 - Bukoto and Kiswa Health Centres (Nakawa Division)	UGX. 1,000,000/=
2.	KCCA/NCONS/16-17/00194/02		Lot 2 - Kawaala and Kitebi Health Centers (Rubaga Division)	UGX. 1,200,000/=
3.	KCCA/NCONS/16-17/00194/03		Lot 3 - Kisenyi Health Centre (Central Division), Komamboga Health Centre (Kawempe Division) and Kisugu Health Centre (Makindye Division)	UGX. 1,500,000/=

1. Kampala Capital City Authority (KCCA) has allocated funds to be used for the acquisition of **cleaning services for its health Centres as indicated above.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services. **Bidders should quote for each lot separately. The maximum number of lots that a provider shall be awarded is one.**
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:00 am to 4:30 pm, Monday to Friday except on public holidays.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a **written application** to the address below at 8(a) and upon payment of a non-refundable fee of **UGX. 150,000/=**. The method of payment will be by **Assessment Forms** which shall be collected from the **PDU offices at either Room B112 or B114 on 1st Floor, Block B, City Hall.** Payment shall be made in the bank and the bidding documents shall be issued to the Bidders' representatives upon presentation of the general receipt to the **PDU office at Room B112.** The document shall be issued to the Bidders representatives in person. No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 8(a) at or before **11:00 am** and **October 28, 2016.** All bids must be accompanied by **bid securities as indicated above.** Bid securities must be valid until **May 17, 2017** and shall be in the form of a Bank Guarantee from any

recognized commercial bank in Uganda. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at **11:15 am** and **October 28, 2016**.

7. There shall be a pre-bid meeting at **10:00 am** on **October 3, 2016** in **Committee Room 1** at **City Hall**.

8. (a) Documents may be inspected, issued and delivered at:

**The Procurement and Disposal Unit,
1st Floor, Room B112
City Hall, Kampala Capital City Authority
Plot 1 - 3 Sir Apollo Kaggwa Road**

8. (b) Documents may be opened at:

**The Physical Planning Boardroom,
1st Floor, Room B109
City Hall, Kampala Capital City Authority
Plot 1 - 3 Sir Apollo Kaggwa Road**

9. The Planned Procurement schedule (subject to changes) is as follows:

	Activity	Date
a)	Publish Notice	September 26, 2016
b)	Pre-bid meeting/Site visits	October 3, 2016 at 10:00 am
c)	Bid closing date	October 28, 2016 at 11:00 am
c)	Bid opening date	October 28, 2016 at 11:15 am
d)	Evaluation process	October 31 – November 18, 2016
e)	Display and communication of best evaluated bidder notice	November 28 – December 9, 2016
f)	Contract award and Signature	December 12, 2016