



KAMPALA CAPITAL CITY AUTHORITY
Plot 1 – 3 Sir Apollo Kaggwa Road

BID NOTICE UNDER OPEN DOMESTIC BIDDING

FRAMEWORK CONTRACT FOR ENGRAVING OF KCCA ASSETS AND OTHER ITEMS - KCCA/NCONS/17-18/00253

1. Kampala Capital City Authority has allocated funds to be used for the **Procurement of Frame work contract for Engraving KCCA Assets and Other Items for a period of Twenty Four Months.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding Method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 08:00 a.m. to 05:00 p.m. from Monday to Friday except public holidays
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b). Bidders are advised to collect **Bank Payment Registration Slips** at the address in 8(a) below and make payment of a non-refundable fee of UGX **150,000/= (Uganda Shillings One Hundred and Fifty Thousand Only) VAT inclusive** to any of the banks authorized to receive Non Tax Revenue fees on behalf of KCCA.
6. Bids must be delivered to the address below at 8(c) at or before **1^{5th} December, 2017 at 11:00 a.m.** late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) on **15th December, 2017 at 11:30 a.m.**
7. There shall be a pre – bid meeting on **29th November, 2017** at 11:00 a.m. in PDU Board room, Room B109
8. (a) Documents may be inspected at: KCCA PDU offices, Room B112
Contact: +256 (0) 204660016/15

(b) Documents will be issued from: KCCA PDU offices, Room B112
Contact: +256 (0) 204660016/15

(c) Bids must be delivered to: KCCA PDU offices, Room B112
Contact: +256 (0) 204660016/15

(d) Address of bid opening: KCCA PDU Board Room, Contact: +256 (0) 204660016/15

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	16 th November, 2017
b. Pre-bid meeting where applicable	29 th November, 2017
c. Bid closing date	15 th December, 2017
d. Evaluation process	<i>(Within 20 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
f. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).).</i>

ACCOUNTING OFFICER