

APPLICATION REQUIREMENTS FOR WASTE MANAGEMENT LICENCES

Updated in accordance with the National Environment (Waste Management) Regulations, S.I. No. 49, 2020

All applicants

- (i) Evidence of payment of an application fee of Ush.100, 000 (Banking advice can be sought from NEMA Accounts section Room 216 NEMA House). A receipt will be issued by NEMA upon confirmation of credit of the said funds.
- (ii) Filled application forms.
- (iii) Legal status of applicant - Company profile, Memorandum of association, Certificate of incorporation / registration.
- (iv) Provide evidence of technical competence and experience – including personnel
- (v) Demonstrate financial capacity by providing either; (a) Detailed statement of applicant's assets and liabilities signed by applicant; or (b) for body corporate - 6 month Bank statement, certified copy of balance sheet, certified copy of auditors report. (As applicable)
- (vi) Subscription to an insurance policy covering the workers involved in waste management and environmental risks likely to arise out of the waste management operations including; harm to human health or environment and damage to third party's property arising from the waste management operations.
- (vii) Meet costs of the public notice – to be issued by NEMA and published in any daily newspaper with national circulation after evaluation of the application.

(a) Transportation

- (i) The type of waste to be handled, quantity of waste to be transported per vessel and source of waste.
- (ii) Proposed waste collection schedule.
- (iii) Intended routes for transporting waste.
- (iv) Licensed sites to which waste will be transported (evidence of acceptance to receive waste obtained from the destination Facility).
- (v) Description of the nature and type of vehicle(s)/vessel(s) and equipment to be used for transportation of the waste, including registration number(s) and the model/make of vehicle(s) as appropriate. This should include, evidence of ownership of the said vehicle(s)/vehicle registration (copies of car log book).
- (vi) Certificate of road worthiness obtained from competent Government Ministry - as proof of safety checks for the transportation vehicles for roadworthiness and suitability to transport waste.
- (vii) Appropriate labelling of the said vehicles - Not stickers (Vehicles will be inspected to verify appropriateness of labeling).
- (viii) Appropriate and adequate facilities, equipment and personnel to be involved in waste transportation.
- (ix) Safe and secure seating in waste transportation vehicles.
- (x) Appropriate Personal Protective Equipment (PPE) provided to staff.
- (xi) Staff training (record of training and subject matter).
- (xii) Notification of District/City/Municipal Environment Officer of source district.
- (xiii) Recommendation from District/City/Municipal Environment Officer of destination district.

(b) Storage of Waste

- (i) ESIA certificate of approval (also attach executive summary of ESIS)
- (i) Specifications of layout and design of the Facility
- (ii) Source, type and quantity of waste to be stored
- (iii) Type and labels of containers
- (iv) Details of safety measures at the Facility
- (v) Measures for preventing leakage, and for containment and treatment of any leachate or spillage.
- (vi) The mode /method of final disposal of the stored waste
- (vii) Appropriate labeling of containers meant for waste storage (Not stickers).
- (viii) Evidence of staff training in waste management including record and photos as applicable.
- (ix) Preliminary decommissioning plan.
- (x) Written consent of Local Government where the storage facility will be located.

(c) Own and Operate a Waste Treatment Plant or Disposal Facility

- (i) ESIA certificate of approval (also attach executive summary of ESIS)
- (ii) Physical plan approval by relevant Lead Agency
- (iii) Specifications of layout and design of the Facility
- (iv) Type and quantity of waste to be treated or disposed of
- (v) Type of treatment or disposal technique to be used
- (vi) Estimated lifespan of the site
- (vii) Measures for containment and treatment of leakage and leachate
- (viii) Preliminary decommissioning plan
- (ix) Evidence of staff training in waste management including records and photos
- (x) Written consent of Local Government where the treatment and/or disposal Facility will be located.

(d) Renewal of License

- (i) Filled application forms.
- (ii) Evidence of payment of applicable fees.
- (iii) Copy of the current licence.
- (iv) Most recent Environmental audit report (compliance audit carried out by a registered Environmental Practitioner), where applicable.
- (v) Copy of most recent annual report.
- (vi) Proof of financial and technical capacity.