



THE REPUBLIC OF UGANDA



AFRICAN DEVELOPMENT BANK GROUP



**Kampala Capital City Authority**  
Plot 1 – 3 Sir Apollo Kaggwa Road; P.O Box 7010 Kampala  
Tel: +256 312 290 016, 0312900018, 0800 299 000  
Web: [www.kcca.go.ug](http://www.kcca.go.ug); E-mail: [procurement@kcca.go.ug](mailto:procurement@kcca.go.ug);

## The Kampala City Roads Rehabilitation Project (KCRRP)

### Terms of Reference for the Project Environmentalist

Date of issue: 12<sup>th</sup> March, 2024

#### 1. Background

The Government of Uganda received financing from the African Development Bank (the Bank) to implement road rehabilitation activities in the city under the Kampala City Roads Rehabilitation Project (KCRRP). Kampala Capital City Authority (KCCA) is the Executing Agency of this project. The project is aimed at increasing the stock and quality of strategic infrastructure to accelerate Uganda's competitiveness. Kampala requires significant infrastructural investments to shore up its productivity and ease of doing business. Further details about the project are in **Annex 1**.

Component 1 of the project involves construction of around 70km of roads, complete with associated drainage works, improvement to 22 traffic junctions, 123km of NMT facilities, commercial vehicles parking places, bus depots, 30 public toilets, 6 markets along the project roads for women vendors, installation of 1,600 energy efficient streetlights, and tree planting. The project also involves Compensation and Resettlement under Component 6, with the sole aim of compensation of project affected persons and relocation of utilities.

The aforementioned activities have Environmental and Social (E&S) aspects that will require management in line with the relevant environmental policies, laws, regulations and guidelines of the Republic of Uganda and the African Development Bank. As the Executing Agency, KCCA is obliged to ensure that; (i) a comprehensive Environmental and Social Impact Assessment (ESIA) (ii) an Environmental and Social Management Framework (ESMF), (iii) an Environmental and Social Monitoring and Management Plan (ESMP) and (iv) a Resettlement Action Plans (RAPs) are developed, implemented, monitored and reported appropriately. This also includes putting in place resources and mechanisms for their implementation, as and when applicable. It is against that background that KCCA seeks to recruit the services of a **Project Environmentalist**.

## **2. Objective**

The objective of the assignment is to provide technical support to KCCA to undertake the E&S Management, and Safeguard aspects in accordance with the Bank's Safeguard policies, National laws, Regulations and Guidelines associated with on-going and planned infrastructure development under the project.

## **3. Scope of Work**

The Consultant shall be expected to;

- i. Develop and implement a work plan, including key activities and deliverables for the project;
- ii. Prepare Terms of Reference (ToRs) for E&S Impact Assessments of the project;
- iii. Assess, evaluate progress and provide technical guidance to the project coordination team for all on-going and planned consultancies/activities focusing on E&S management issues in accordance with the Bank's safeguard policies and national environmental requirements (policies, laws, regulations, and guidelines) and/or review all associated reports such as Inception Reports, ESIA, ESMF, Environmental Audits, etc. The consultant shall also ensure that all comments raised by the Bank are promptly addressed as and when they arise;
- iv. Institutionalize, coordinate and organize consultative and coordination meetings with other key stakeholders and lead agencies periodically as and when required on environmental and social management aspects;
- v. Assist KCCA in sharing learning lessons on positive urban practices in E&S management from progressive urban development projects;
- vi. Participate in the preparation and implementation of RAP;
- vii. Participate in design reviews for infrastructure projects;
- viii. Develop and implement a KCCA E&S monitoring and reporting system for the project;
- ix. Ensure that E&S management periodical reports are prepared and integrated in the overall KIIDP reporting framework shared with the GoU, the Bank and other stakeholders;
- x. Where necessary, identify the capacity gaps of KCCA relevant to the E&S safeguards team, and facilitate capacity development (training) as appropriate.

## **4. Specific outputs**

The Environmentalist shall be expected to deliver the following:

- i. Weekly reports on the E&S concerns of the project activities during implementation;
- ii. An Environmental Monitoring Plan for the environmental impacts of the project.
- iii. Comments on the Environmental and Social Impact Assessments (ESIA) as well as the Resettlement Action Plans (RAP) developed by other consultants under the project;
- iv. Action points on the E&S management aspects based on field findings and deliberations during meetings between the KCRRP team and the Bank team and/or during meetings between the KCRRP team and community members;

- v. An implementation report on the E&S mitigation measures related to the project activities;
- vi. And end of year E&S Audit report of the KCRRP activities;
- vii. Closely provide assistance and deliver capacity building training to the field teams to close knowledge/skill gaps and minimize the likelihood of risks to happen during project implementation;
- viii. Identify challenges, opportunities, priorities and needs for the development and implementation of the project's safeguard Plan and implementation at all levels;
- ix. Advice on administrative measures and actions required for ensuring the compliance with requirements set regarding environmental and social safeguard measures prior to the validation and implementation of the project activities;

## 5. Duty Station and Duration of the Assignment

The Project Environmentalist will be based in Kampala, at the KCCA Headquarters at City Hall. The assignment shall be for a full time duration of three (3) years.

## 6. Reporting

The Environmentalist shall have a dual reporting role, reporting to the KCRRP Coordinator and the Director, Public Health and Environment, KCCA.

## 7. Qualifications

- i. A minimum of an Honors Degree in Environmental Science, Environmental Management, Biological Sciences or Civil /Environmental Engineering, with core specialization in Environmental and/or Natural Resources Management/Engineering;
- ii. Post Graduate qualifications (minimum of a Master's degree in Environmental Science, Environmental Management, Biological Sciences or Civil Engineering with core specialization in Environmental and/or Natural Resources Management) **are a must**;
- iii. Registration with NEMA; and
- iv. Relevant trainings

## 8. Experience

- i. A minimum of 15 years' experience in consultancy work of similar nature and scope i.e. large infrastructural and environmental (**mandatory**);
- ii. A minimum of 12 years of proven experience in E&S Impact Assessment and Auditing, and E&S Systems analysis;
- iii. A minimum of 10 years demonstrable professional experience in environmental issues in urban development projects;
- iv. Experience in community and stakeholder mobilization; and
- v. Experience of working with ADB and or other Donor funded projects, applying E&S safeguard policies (added advantage).

## 9. Submission

Sealed Expressions of Interest must be delivered in a single envelop to the address below, no later than **Wednesday 27<sup>th</sup> March, 2024** by **11:00 am** (Kampala local time).

The submissions must;

- (i) be in **triplicate**,
- (ii) comprise the **Expression of Interest Forms** (attached as **Annex 2**)
- (iii) comprise copies of all the **supporting documents**, and
- (iv) include a **soft copy** of the submission

The envelop should be clearly marked with the **Position of the assignment, the Applicant's name, At least two (2) reachable contact(s) and the Physical address.**

Address for submission of Expressions of Interest:

Attention: Head, Procurement and Disposal Department

Address: Kampala Capital City Authority  
City Hall, Plot 1 – 3 Apollo Kaggwa Road  
Office number: **B 112**

## 10. Shortlisting

In accordance with the Bank's Procurement Framework, following the selection process, a shortlist of three to six Individual Consultants who shall pass the minimum qualifying score of **75%** will be shortlisted for interviews;

Candidates' CV's shall be assessed based on the following criteria:

SN	Criteria	Maximum points
1.	Academic Qualifications	30
2.	Experience	70
	Total	<b>100</b>

## Annex 1: KCRRP General Procurement Notice

(also available at <https://www.afdb.org/en/documents/gpn-uganda-kampala-city-roads-rehabilitation-project;>)



### GENERAL PROCUREMENT NOTICE

THE REPUBLIC OF UGANDA

PROJECT: KAMPALA CITY ROADS REHABILITATION PROJECT (KCRRP)

1. The Government of the Republic of Uganda (GoU) has received a loan from the African Development Bank to finance the Kampala City Roads Rehabilitation Project.
2. The development objective of this project is to accelerate Uganda's competitiveness by shoring up productivity gains from infrastructure development in Kampala and integrating the growth spill-overs via efficient transportation networks to the rest of the country. The specific project objectives are two-fold:
  - i.) to enhance transport efficiency in the City of Kampala by expanding the road network and upgrading traffic junctions to facilitate smooth traffic flow; and
  - ii.) to improve air quality in the city through implementation of scheduled eco-bus transit services and promoting active transport by expansion of non-motorized traffic (NMT) networks, such as walkways and cycling tracks, in Kampala.

The prioritized road sections for upgrading/reconstruction are as indicated in the Table below:

Item	Lot	Number of Streets	Total length (km)	Duration (months)
Package 1	Lot 1	8	24.91	36
	Lot 2			36
Package 2	Lot 3	18	44.34	36
	Lot 4			36
	Lot 5			36

The assignment for each lot shall be carried out over a period of forty-eight (48) calendar months including a 12 months' defects liability period.

3. The project includes the following components:

**I. Civil Works**

## Annex 2: Expression of Interest Forms

### i. COVER LETTER FOR THE EXPRESSION OF INTEREST

Consultant's Address.....

Date .....

To:

The Head, Procurement & Disposal Department  
Kampala Capital City Authority  
City Hall, Room number: **B 112**  
P.O Box 7010 Kampala  
Telephone: +256 312900018  
Email address: [procurement@kcca.go.ug](mailto:procurement@kcca.go.ug);

Dear Madam,

#### **RE: INDIVIDUAL CONSULTANCY SERVICES FOR A PROJECT ENVIRONMENTALIST**

Reference is made to your Request for Expressions of Interest regarding the above subject.

I, the undersigned, hereby offer to provide my individual consulting services for the position of **Project Environmentalist**.

I hereby declare that all the information and statements made in my CV are true, and I accept that any misinterpretation contained in it may lead to my disqualification.

My Expression of Interest is binding upon me for the period of the assignment indicated in Terms of Reference.

If accepted, I commit to undertake the assignment not later than 5 days from notification of my successful application, and to be available for the entire duration of the contract as specified in the Terms of Reference.

I understand that you are not bound to accept any Expression of Interest you receive.

Yours sincerely,

.....

Signature [In full and initials]:

**Full Name**

**ii. CURRICULUM VITAE (CV)**

**1. Title:**

**2. Full name:**

**3. Date of birth: [Date/Month/Year]**

**4. Nationality:**

**5. Physical address:**

**6. Postal address**

**7. Phone:**

**8. E-mail:**

**9. Education:**

SN	Institution attended	Date from – Date to	Award obtained	Classification of Award
1.				
2.				
3.				
4.				
5.				
6.				

**10. Membership to professional bodies**

SN	Professional body	Date joined	Membership Category
1.			
2.			
3.			
4.			

**11. Trainings attended**

SN	Training body	Training attended	Training dates
1.			
2.			
3.			
4.			

**12. Experience: [from the most recent]**

SN	Date from – Date to	Employer (Name and Address)	Position held	Key duties	Reference and Contact
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

**13. Skills/Competencies: (Indicate level of proficiency on a scale of 1 to 5) (1 – excellent; 5 – basic)**

SN	Skills and Competencies	Level of proficiency
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		



**14. Language skills: (Indicate competence on a scale of 1 to 5) (1 – excellent; 5 – basic)**

SN	Language	Reading	Speaking	Writing
1.				
2.				
3.				

**15. Other relevant information: *[insert the details]***

**16. Statement:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged. I hereby declare that at any point in time, at KCCA’s request, I will provide certified copies of all documents to prove that I have the qualifications and the professional experience indicated above, documents which are attached to this CV as photocopies.

By signing this statement, I also authorize the KCCA to contact my previous or current employers indicated above, to obtain directly reference about my professional conduct and achievements.

..... [Signature]

..... [Full Names]

..... [Title of Signatory]

..... [Date]

## **ATTACHMENTS**

- 1) Proof of qualifications indicated in the CV
- 2) Proof of working experience indicated in the CV

*The proof of the stated qualifications above shall be in the form of copies of certified academic qualifications, while for experience, proof shall be either recommendation letters from the previous employers or copies of Contracts signed with them.*