

**APPLICATION FOR BUILDING PERMIT FOR TEMPORARY BUILDING*,
RESIDENTIAL/COMMERCIAL BUILDING* OR COMPLEX STRUCTURE /PUBLIC
BUILDING***

**To: The Building Committee,
Kampala Capital City Authority**

1. Particulars of applicant:

(a) Name: _____

(b) Physical address: _____

(a) Postal address: _____

(d) Telephone (fixed line): _____

(e) Mobile phone: _____

(f) Fax: _____

(g) E-mail address: _____

(h) Identification number (in case of an individual): _____

(i) Name of contact person (where different from applicant): _____

2. Legal status of applicant

Please indicate legal status of applicant (*Attach certificate of incorporation, memorandum and articles of association, where applicable*).

3. Particulars of directors:

Name	Address	Nationality	Country of usual residence
(a) _____	_____	_____	_____
_____	_____	_____	_____
(b) _____	_____	_____	_____
_____	_____	_____	_____

3. Description of the proposed building operation

Temporary building.....

Category A.....

Category B.....

4. Description and location of site

Plot No_____	Block No_____	Location _____	_____
Building Name	_____	_____	_____
Owner and address	_____	_____	_____

5. Statement of the proposed costs and financing

6. Accessibility to Services

S/N	DESCRIPTION	YES	NO	N/A
1	Access road			
2	Water supply			
3	Sewer connection			
4	Electricity supply			
5	Internet supply			
6	Others_____			

7. Professionals engaged,where applicable;

(a) Name and address of the Architect:_____

Signature and stamp: _____

(b) Name and address of the Structural Engineer: _____

Signature and stamp: _____

(c) Name and address of the Building Services Engineer: _____

Signature and stamp: _____

(d) Name and address of the Quantity Surveyor: _____

Signature and stamp: _____

8. Is the plot affected by any reservation or road lines? If so, are these correctly and clearly marked on the block plan?

9. What is the actual area available on site: _____

10. If there is any deduction in the original area of the plot on account of road lines or reservation (please state the total area of the deductions) _____

11. If the work is in connection with an industry-

(a) briefly describe the main and ancillary processes _____

(b) state the nature and quantum of industrial waste/effluents and methods of disposal

12. If the plot abuts two or more streets, information for all streets should be given

13. How many parking spaces are proposed?

14. Are parking spaces for transport vehicles provided? _____ -

15. Does any natural water course pass through the land under development?

16. Is the plinth level proposed to be the level of the surrounding ground level?

17. Declaration by the applicant:

I declare that the details stated above are true and correct to the best of my knowledge and belief.

Authorised signature and seal of applicant

Name: _____ Signature: _____ Seal _____

Dated this _____ day of _____, 20_____

I.D (NIN) No _____



Attach the following, where applicable-

- (a) an approval of land use from the Physical Planning Committee;*
- (b) a boundary opening report from a surveyor;*
- (c) a site plan;*
- (d) architectural drawings;*
- (e) services drawings showing locations of proposed and any existing services;*
- (f) electrical and mechanical engineering drawings showing proposed points of connection including lightning protection systems;*
- (g) a site drainage plan;*
- (h) structural engineering drawings and design calculations for both temporary and permanent works;*
- (i) proof of ownership of land in accordance with the Land Act including the certificate of title, power of attorney from the registered proprietor or other satisfactory proof of ownership;*
- (j) a certificate of Environmental Impact assessment from National Environment Management Authority;*
- (k) building operations and works engineering construction certificate from the Commissioner of Occupational Safety and Health;*
- (l) a certificate of approval of electrical or mechanical engineering drawings showing fire detection, protection and fighting by the Police Fire Department;*
- (m) a certificate of approval of change of land use by the Physical Planning Committee;*
- (n) traffic impact assessment; and*
- (o) certificate of energy efficiency assessment from the Ministry responsible for energy.*

** Delete whichever is not applicable.*